

Dear Members of the Adams House Community,

Welcome – or welcome back – to Adams House! We are thrilled to have you here. Adams is a residential community where we get to know our neighbors and support each other as we study, learn, and grow. Living in this community is an opportunity that requires that we all show respect to each other and work together to meet our shared and individual goals. Please reach out to us or your tutors with any questions about these standards and policies.

Please also confirm that you have reviewed this document by signing at the bottom of the reverse side.

Sincerely,

Salmaan Keshavjee and Mercedes Becerra  
Faculty Deans

Charles (Chip) Lockwood  
Allston Burr Resident Dean

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**IMPORTANT NUMBERS – Please store these in your phone right away. Resources are available 24/7.**

Adams Tutor on Call (TOC) **617-999-5878**

HUPD (safety or health emergencies) **617-495-1212**

Operations (maintenance emergencies) **617-495-5560**

Securitas (call for lockouts) **617-496-9370**

CAMHS Cares Hotline **617-495-2042**

Harvard University Health Services **617-495-5711**

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**HOUSE SECURITY**

- Theft happens – including laptops and phones – even in common rooms, bedrooms, and the dining hall. Move-in and move-out are particularly high-risk times. Disabling or blocking your lock or propping your suite door is a risk to everyone in the suite and therefore prohibited. If you leave your room key in your door, Jorge’s staff will remove it.
- **Piggybacking:** Adams House is in a dense urban environment. For everyone’s safety, ask strangers if they could swipe themselves into the building. Call the TOC or ask the Securitas guard to help with any concerns.
- **Guests:** You are responsible for the behavior of your guests and how they affect your neighbors and suitemates. Guests staying three or more nights in a row must be registered with your entryway tutor.

**HEALTH AND SAFETY**

- Be aware of your surroundings at all times, especially at night. If you are concerned about walking alone at night you can use the Evening Van Service (617-495-0400) or Campus Escort Program (617-384-8237).
- Register today with **Message Me** for important campus safety messages: [messageme.harvard.edu](https://messageme.harvard.edu).
- Physical and mental health support at HUHS and CAMHS is included in your student health service fee. Invest in yourself by sleeping regularly, eating well, making time for physical activity, and developing relationships.
- You must follow any existing University guidance related to COVID-19 or other public health concerns, including quarantine and isolation requirements. Good hand washing helps stop many infections. If you are not feeling well, please avoid the dining hall and stay home from class. Let your entryway tutor know and contact our dining hall managers ([ds\\_adams@calists.harvard.edu](mailto:ds_adams@calists.harvard.edu)) to request a packed meal that your suitemates can bring back for you.
- Adams is committed to an environment where everyone is safe from unwanted sexual contact and harassment. Adams staff and the Office of Gender Equity (SHARE Confidential Hotline 617-495-9100) can provide support.
- Let your entryway tutor know if you’re going to be away from campus for three or more nights at a time.

**FIRES AND SMOKING**

- Smoking, including vaping and marijuana, is prohibited within Adams, both inside the buildings within 25 feet of entrances. Smoke passes between rooms, it is an annoyance to neighbors, and it can result in disciplinary action.
- Do not block fire escape doors or socialize on fire escapes. Do not use candles or burn anything in your room. Any of these actions could pose serious dangers to you and/or others in the House and lead to disciplinary action.
- **Fire alarms:** Exit the building immediately if the alarm goes off. There is no such thing as a false alarm. Do not use elevators, and inform your entryway tutor about any issues affecting your mobility.
- **Fire meeting locations:** Westmorly – across Bow Street by Saint Paul’s Church; Russell – across Bow Street at the Lampoon; Hampden – across Mass Ave on the inside of the Yard by Wigglesworth Hall; Inn / Oaktel – the Barker Center lawn on Harvard Street; Claverly – across Mount Auburn Street by the Lampoon. The evacuation site for longer-term emergencies is the Quincy House Dining Hall down Plympton Street.

## DRUGS

- The College does not tolerate drug dealing or distribution because of the dangers it brings to the community.
- Although Massachusetts law now permits adults aged 21 or older to possess and consume marijuana under certain circumstances, the possession, use, or distribution of marijuana, including for medical purposes, remains prohibited on Harvard property or as part of a Harvard activity, in keeping with federal law. Thus, even if possession or use of marijuana would be permitted under Massachusetts law, it is prohibited on campus.
- If you are involved with any drug-related incident you will meet with the Resident Dean to discuss next steps, including possible disciplinary action (such as a Dean's Warning, or referral to the Administrative Board for repeated or serious incidents). For any incident the Resident Dean will meet with you to discuss the matter and may also refer you for an individual consultation with the Center for Wellness and Health Promotion.

## PARTIES AND ALCOHOL

- **Parties:** We want you to socialize and have fun in Adams. Remember that you are responsible for the safety of your guests and for not letting them disrupt the community with unacceptable noise or behavior.
- **Party Registration:** All in-suite parties are limited to no more than 40 people including suite residents and must be registered with an online form on the Adams website that's due by noon on Friday (no exceptions). You must discuss plans and get approval of your entryway tutor before submitting the form. Parties are allowed only on Friday and Saturday nights, or on Sundays before Monday University holidays. Parties are not permitted during reading and final exam periods or prior to standardized tests such as the LSAT, MCAT, etc. For parties, music must be turned off by 1:30 am and guests must leave by 2:00 am. Please be respectful of your neighbors.
- **Alcohol:** Students under 21 may not possess or consume alcohol. Do not provide alcohol to anyone underage.
- **Help-Seeking Policy:** When you bring another intoxicated or drug-impaired student to HUHS or a hospital or seek staff assistance – including from Adams staff and HUPD – neither you nor the other student will face disciplinary action for having used or provided alcohol or drugs. However, you can still face disciplinary action if you violate other expectations of conduct while you are intoxicated or impaired with drugs.

## LOCKOUTS AND MAINTENANCE

- If locked out you can seek help at the building manager's office in C-entry. Jorge's staff is in the office from 8am – 4pm Monday through Friday, and a Securitas guard is at the desk 4pm – 8am every day. If you are locked out and there is no staff member or guard in the building manager's office, call Securitas at 617-496-9370.
- Report routine maintenance requests to Jorge via the PRESTO form on the Adams website. Drop by his office for anything more urgent and call Operations (617-495-5560, available 24/7) for maintenance emergencies.

## COMMUNITY

- Adams is your home. Know your neighbors and get involved – introduce yourselves to one another, join the House Committee (HoCo), attend events, participate in IMs. Share any ideas or concerns with your tutors and other Adams staff, Faculty Deans, or the Resident Dean. We need your help so we can all build the community we want.
- Get to know the dining hall and custodial staff – introduce yourself to these incredible community members who make Adams a home. Respect their work by picking up after yourselves and keeping Adams clean.
- This year, Adams has both our main House Library in C-entry and a Library North in the Inn / Oaktel 201. The House Library and the Library North are for quiet studying. Please do not bring in food or non-water drinks.
- No dining hall trays, dishes, or utensils should be stored in student rooms or abandoned in hallways.
- **Quiet Hours** are from 11pm – 7am Sunday through Thursday (weekdays), and 2am – 9am Fridays and Saturdays (weekends). Sound travels easily in Adams. If you feel that those around you are making a lot of noise, first ask them to be quiet. Then, if needed, ask the TOC or your entryway tutor to intervene.

**If you're in any kind of emergency, and you're not sure how to proceed, call the Tutor on Call (617-999-5878).**

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By signing here, you indicate that you have read this document and understand that remaining in residence is dependent upon your being respectful of your neighbors and mindful of Adams House's community standards.

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Student Name (print)

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Student Signature

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Date